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Minutes, College of Liberal Arts Executive Committee Meeting, Thursday, March 30, 2017

College of Liberal Arts Executive Committe

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EXECUTIVE COMMITTEE MEETING

March 30, 2017

Agenda

12:30 in CSS 167

Lunch will be served

1. Approve Minutes from March 9, 2017
2. Business
 - a. Update on Governance Elections (c/o Dexter Boniface) (**Attachment #1**)
 - b. Discussion of Dean of Faculty Search and Search Committee(s)
 - c. Briefing and State on Freedom of Speech (c/o Grant Cornwell)
 - d. Report of the ad hoc committee on FEC workload (**Attachment #2**)
 - e. Proposal re: Common Hour (c/o Debra Wellman)
 - f. Set Agenda for April 6 Faculty Meeting
3. Committee Reports
 - a. Student Government Association
 - b. Curriculum Committee
 - c. Faculty Affairs Committee
 - d. President
 - e. Provost



EXECUTIVE COMMITTEE MEETING
March 30, 2017
Minutes

PRESENT

Dexter Boniface, Emily Russell, Grant Cornwell, Susan Rundell Singer, Mario D'Amato, Ashley Kistler, Rick Vitray, Eric Smaw, Robert Vander Poppen, Jennifer Cavanaugh, and James McLaughlin. Excused: Marc Fetscherin and Matthew Cassidy. Guests: Toni Strollo Holbrook and Carol Lauer.

CALL TO ORDER

Dexter Boniface called the meeting to order at 12:34 PM.

APPROVAL OF MINUTES FROM 2/16/17

EC unanimously approved the minutes from the 3/9/17 meeting.

BUSINESS

Update on Governance Elections

Dexter Boniface

Attachment #1

Attached is a list of candidates who have come forward for the vacancies on governance and advisory committees. It was asked whether it's okay for a lecturer to nominate himself for the Student Life Committee. All full-time faculty are eligible to serve.

Boniface said that we should prepare ourselves for a motion from the floor. Vander Poppen said we can vote on the orders of the day and the motion could be added to the bottom of the agenda if time permits.

Discussion of Dean of Faculty Search & Search Committee(s)

Dexter Boniface

Concern was expressed that if we appoint division heads to the search committee there will be a significant gender imbalance. It was suggested to bring in Laurel Habgood or Jana Mathews as incoming division reps to serve. Mathews is on sabbatical so Boniface will check with Habgood to see if she can serve.

Singer said that two applicants have asked to be considered for all three dean positions and questioned if it is more practical to have one committee look at the three searches

as a whole. It was noted that whomever is appointed to the dean's position should have a say in the associate dean appointments.

Boniface will speak with Habgood about serving on the search committee and then conduct an electronic vote of the slate (Habgood or Vitray, McLaughlin, Kistler, Fetscherin, Vander Poppen, and three staff members). This group will deliberate about the Dean of Faculty vacancy and then decide how to proceed with the searches for the two associate dean positions.

Briefing and Statement on Freedom of Speech

Grant Cornwell

EC called for a meeting of the whole and all non-faculty members were dismissed.

Report of the ad hoc committee on FEC workload

Dexter Boniface

[Attachment #2](#)

Due to time limitations, this topic was tabled to the April 11 EC Meeting.

Proposal re: Common Hour

Debra Wellman

Due to time limitations, this topic was tabled.

Set Agenda for April 6 Faculty Meeting

Dexter Boniface

EC discussed how to present the strategic planning document to the faculty. Cornwell will get the final revised framework by Monday and send it to the faculty in advance of the April 6 meeting. The agenda for the April 6 Faculty Meeting will include an announcement about the strategic planning document, ratification of the FEC slate, and governance elections.

Faculty Affairs Committee

Eric Smaw

Smaw discussed the faculty salary meetings scheduled for early April. Full professors will meet on April 4th in the Faculty Club and he needs someone to facilitate that meeting. McLaughlin offered to facilitate. Russell will facilitate the all-faculty meeting on April 7th in Bush 176.

McLaughlin asked if someone who was a part of putting the data together will attend the meetings. Some FAC members will be at each meeting. Singer will attend Tuesday and Wednesday and Lauer and Holbrook will attend Thursday. Cornwell will attend the Friday meeting.

ADJOURNMENT

Dexter Boniface

Boniface adjourned the meeting at 1:47 PM.

ATTACHMENT 1

MEMORANDUM

Date: February 22, 2017

To: Dexter Boniface

From: Ad Hoc Committee on FEC Workload
(Joan Davison, Lee Lines, and Kathryn Norsworthy)

Re: FEC Workload Issues

As requested, our committee met on February 22nd (2:30 – 5:30) to evaluate FEC scheduling and workload issues. We considered a wide range of issues and potential solutions (as directed by the Executive Committee) and after considerable discussion, we reached strong consensus on the following recommendations:

FEC Calendar Revision

1. **For promotion to Professor:** We recommend changing the date by which the CEC submits their evaluation letter to the Dean, FEC chair, and the candidate to October 1st.

Rationale: This change provides additional time and flexibility to the Dean of CLA in preparing letters for candidates.

Change in Composition of FEC Committees

2. **For mid-course evaluations:** We recommend changing the composition of the FEC evaluation committee from five (5) to three (3) members.

Rationale: This change provides additional flexibility for FEC in the scheduling of candidates for review. This change also reduces the workload for individual FEC members and further supports the Dean of CLA in the timing of candidate evaluation letters.

3. **Full FEC composition:** We recommend adding one additional member to FEC (for a total of 7 members).

Rationale: This change will support FEC members in adhering to key deadlines, making the overall FEC workload more manageable. This change will also provide additional flexibility for CECs in scheduling meetings with FEC liaisons.

We are very happy to discuss the thinking behind these recommendations in greater detail with you and the Executive Committee, as well as the larger faculty.

GOVERNANCE ELECTIONS

PRESIDENT OF THE FACULTY (1 POSITION OPEN)

One at-large vacancy (two-year term)

Candidates: Ashley Kistler

CURRICULUM COMMITTEE (2 POSITIONS OPEN)

One at-large vacancy (two-year term); One at-large vacancy (one-year term)

Candidates: Josh Almond (one- or two-year), Gloria Cook, Hesham Mesbah, Raja Singaram, Michele Williams

FACULTY AFFAIRS COMMITTEE (3 POSITIONS OPEN)

Two at-large vacancies (two-year term); One at-large vacancy (one-year term)

Candidates: Don Davison, Stacey Dunn (one-year), Christopher Fuse, Julia Maskivker, Patti McCall, Michele Williams

DIVERSITY COUNCIL (6 POSITIONS OPEN)

Six vacancies, one from each division (two-year term)

Candidates:

Business: (vacant)

Expressive Arts: John Grau

Humanities: Martha Cheng

Science: Alice Davidson, Leslie Poole

Social Sciences: Nolan Kline

Social Sciences-Applied: Jie Yu

FACULTY ADVISORY COMM. TO INTERNATIONAL PROGRAMS (3 POSITIONS OPEN)

Three at-large* vacancies (two-year term); *the committee seeks nominations outside of Modern Languages, Physics and Olin Library

Candidates: Sharon Carnahan, Yudit Greenberg, Kevin Griffin, Scott Hewitt, Yusheng Yao

INTERNATIONALIZATION (2 POSITIONS OPEN)

Two at-large vacancies (three-year term)

Candidates: Victoria Brown, Margaret McLaren, Jim McLaughlin

STUDENT LIFE (4 POSITIONS OPEN)

Three at-large vacancies (two-year term); One at-large vacancy (one-year term)

Candidates: Beni Balak, Greg Cavanaugh, Matt Nichter, David Painter, Bill Svitavsky, Michele Williams